



Department of Education  
Region X  
**DIVISION OF MISAMIS ORIENTAL**  
Cagayan de Oro City



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## INVITATION TO BID

### Supply and Door to Door Delivery of Beam Balance Scale & Microtoise to be Used for the Conduct of Nutritional Assessment of Elementary and High School Learners in DepEd, Division of Misamis Oriental

1. The Department of Education Division of Misamis Oriental, through the [FY 2019 General Appropriations Act]<sup>3</sup> intends to apply the sum of Six Million, Five Hundred Twenty-three thousand, Three Hundred Eighty-five Pesos (Php 6,253,385.00) Pesos) being the Approved Budget for the Contract (ABC) to payments under the contract for each lot/item for Supply and Door to Door Delivery of Beam Balance Scale & Microtoise to be Used for the Conduct of Nutritional Assessment of Elementary and High School Learners in DepEd, Division of Misamis Oriental. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

Lot No.	Project Description/ Intended Completion Date	ABC (PhP)	Number of Beneficiaries
1	Supply and Door to Door Delivery of Beam Balance Scale & Microtoise to be Used for the Conduct of Nutritional Assessment of Elementary and High School Learners in DepEd, Division of Misamis Oriental	PhP 6,253,385.00	323 schools for Beam Balance Scale  480 schools for Microtoise

2. The Department of Education Division of Misamis Oriental now invites bids for **Supply and Door to Door Delivery of Beam Balance Scale & Microtoise to be Used for the Conduct of Nutritional Assessment of Elementary and High School Learners**. Delivery of the Goods is required *for 60 Calendar Days*. Bidders should have completed, within *ten years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

<sup>3</sup> Ibid.

- (i) Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
4. Interested bidders may obtain further information from *[The Chairman of the Bids and Awards Committee of the DepED, Division of Misamis Oriental]* and inspect the Bidding Documents at the address given below during *[ November 28, 2019 to December 16, 2019, 5:00pm PST]*.
  5. A complete set of Bidding Documents may be acquired by interested Bidders on *[November 28, 2019 to December 16, 2019, 5:00pm PST]* from the address below *{Insert if necessary: and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of [TEN THOUSAND (Php 10,000.00) Pesos.] Note: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.}*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *DepED, Division of Misamis Oriental* will hold a Pre-Bid Conference<sup>4</sup> on *[December 5, 2019, 10:00 o'clock in the morning]* at *Department of Education, Division of Misamis Oriental, Division Office Conference Room, A. Velez St., Cagayan de Oro City*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before *[December 17, 2019, 10:00am]*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bidders shall submit their bids through their duly authorized representative using the appropriate forms provided in Bidding Forms on or before the deadline of opening of bids in 1 sealed envelope that contained two (2) separate sealed bid envelopes (Technical and Financial Component), and which shall be submitted simultaneously. A duly authorized representative shall submit special power of attorney/ a notarized certification authorizing him/her to represent the proprietor/ manager/ owner.

Bid opening shall be on *[December 17, 2019, 10:00am PST]* at *Department of Education, Division of Misamis Oriental, Division Office Conference Room, A. Velez St., Cagayan de Oro City*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids may be received by the Secretariat but shall be declared late by the BAC and shall not be accepted as an eligible bid during the Opening of bids. It shall be recorded in the Minutes of Submission and Opening of Bids per **ITB** 22.

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<sup>4</sup>May be deleted in case the ABC is less than One Million Pesos (Php1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

8. Based on GPPB Circular 03-2016, bidders are required to submit their PhilGEPS certificate of Registration (Platinum Membership) during bid submission.
9. The *DepED, Division of Misamis Oriental* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*NIÑOJOMAR S. CABLAY  
Administrative Officer II  
Chairman, BAC Secretariat  
DepED Division of Misamis Oriental  
A. Velez Street, Cagayan de Oro City  
Tel. No. 08822-724615  
www.depedmisor.net*

Signed. ROWENA H. PARA-ON  
Assistant Schools Division Superintendent  
Chairman, Bids and Awards Committee