- Equipment Rating: Switches and panel board bus structure shall be safe and without failure withstand short circuits on the systems capable of delivering up to 50,000 amperes RMS symmetrical, unless otherwise noted.

- Cabinet: Panel board assembly shall be enclosed in a steel cabinet. The rigidity and gauge of steel is to be as specified in UL Standard for Cabinets. The size of wiring gutters shall be in accordance with UL Standard. Cabinets shall be equipped with a front door and shall be full finish steel with rust inhibiting primer and baked enamel finish.

F. PANEL AND BOX

- Box, plain steel front, complete with hinged door, polished metal catch and lock Manufacturer's standard finish. Repair any damage to finish in a manner acceptable to the engineer.

- Mounting: Flush and surface required.

- Cardholder on inside of the door with clear plastic cover and complete type written schedule of panel branch circuits. Leave spare circuits blank.

- Nameplate: Required at each panel.

- Installation: As shown, maximum distance from the floor to the highest breaker (centerline) shall be 1.8m. Provided mounting materials required make connections specified as shown. Use collars around mounting bolts or equivalent means to provide air space between panels and walls.

- Warranty: A warranty for a period of one year shall be provided for failure of components resulting from normal use and/or factory defects.

G. SERVICE ENTRANCE

- Service Voltage: 230V, single phase, 2 wire, 60 Hz.

- Installation: Contractor shall furnish and install the complete service entrance, conduits and accessories.

- Conduits: Use RSC "NICHI" or approved equal.

III. LIGHTING

A. GENERAL

- Furnish, install and wire all equipment and materials required for complete lighting system as specified as shown.

B. LIGHTING FIXTURES

- Fluorescent Fixture: housing - #22 gauge, B. I. Sheet formed, screw with machine stove bolt and/or welded.

- Fluorescent Fixture Ballast: 230V, high power factor, rapid start, manufactured by Philips, G. E. or approved equal.

- Wiring:

General: Fixture wiring shall comply with fixture manufacturer's recommendation and PEC requirements.

Incandescent Fixtures: Use type TF wire in unwired fixtures. Minimum wire size 3.5mm″.

- Location: Approximately as shown. Modify to avoid other equipment or structural components. Provide necessary conduits, wire, fittings and miscellaneous materials.

C. COORDINATION

- Coordination installation of all lighting fixtures with work of other trades
- Coordination exact location of fixtures with respect to suspended ceiling layout to achieve uniformity.

D. SHOP DRAWINGS AND SAMPLES

- Prepare and submit for approval before manufacturing the following:

  Fabrication drawings
  Sample of each fixtures

E. WARRANTY

- All fixture components shall be covered with a warranty for a period of one year against failure resulting from normal use and/or factory defects.

F. GENERATOR

- General

  The generator shall be _____ Kw standby duty, single phase, 2w, 60Hz, 1800 RPM, 240V, and shall have two bearings of the sleeve type and shall be direct connected to the engine flywheel with a flexible coupling. The generator shall have full armature winding. The transient voltage drop on sudden application of 100% rated load shall be less than 15%.

  Voltage Regulator shall be of the same manufacturer as generator, with manual/automatic switch.

  Generator shall be open drift-proof construction with an over all efficient of at least 90% of at full load.

  The generator shall have full rated neutral brought out at the terminals for system use.

- Conduits and Fittings:

  Conduits in general shall be Intermediate Metallic Conduit (IMC).

  No Conduits shall be used in any system smaller than 15mm internal diameter electric trade size, nor shall have more than four (4) 90 degrees bends in any one run and where necessary, pull boxes shall be provided as directed.

  No wire shall be pulled into any conduits until the conduit system is completed in all details, in the case of concealed work until all rough plastering machinery has been completed, and in the exposed work until the conduit work has completed in every detail.

- Wires and Cables

  All wire shall be copper; soft drawn and annealed shall be of 98% conductivity, shall be smooth and true of cylindrical form and vibration shall be within 1% of the actual size.

All wires and cables shall comply with the requirements of UL as they apply to the particular usage.

All wires and cables shall be as manufactured by Phelps Dodge, American Wires and Cables, or approved equal.
THHN/THWN can be used for the same size of wires provided the allowable current do not exceed that of

All wires 8 mm″ and larger shall be stranded copper.

For power system, no wire smaller than 3.5 mm″ shall be used except for control leads unless otherwise specified.

- Installation

Installation shall conform to the requirement of the code.

Testing

The generator set shall receive the manufacturer's factory load testing prior to delivery.

Prior to acceptance of the installation, equipment shall be tested on site for 8 hrs. Continuous operation without any failure to show it is free of any defects will easily start and be subjected to full load test or that load that is available at the job site. Should failure occur during the testing, the Contractor shall rectify the deficiencies and shall repeat testing procedure at his own expense and to the satisfaction of the owner.

On completion, of the installation, a factory trained supplier or dealer's representative shall perform start-up based on operating instructions book.

SPECIALTY WORKS

A. STRUCTURAL STEEL WORKS

Scope:

- This section includes structural steel work complete.

General:

- Connection for which details are not indicated shall be deigned in accordance with the "American Institute of Steel Construction Manual of Sheet Construction" and shall be welded and bolted.

Requirements.

- Handling, shipping and storing of steel work.
- All materials shall be handled shipped and stored in a manner that will prevent distortion or other damage. Materials shall be stored in a clean location and keep properly drained. All damage materials shall be replaced or repaired by at the expense of the Contractor.
- Anchor bolts and sag rods shall conform to ASTM A 307 and applicable portions of A 36.
- Structural carbon steel for plates, angles, or shapes shall conform to ASTM specification A36.

- Cold-formed, light gauge structural member shall be formed from sheet or strip not less than 5mm thick and conforming to “Specifications for the Designed Light Gauge Cold-Form Steel Structural Members” of the American Iron and Steel Institute.

- Saddle shall be standard manufactured products of section shown and shall be heat treated, extruded aluminum alloy 6063-TS, conforming to ASTM Specification B221.

- Expansion shields shall be of the style, type and size suited for the intended use. Shields shall be accurately recessed and unless otherwise indicated shall be not less than 50mm into concrete or masonry.

- Bolts, nuts and washers shall be zinc-coated, regular commercial grade size as indicated and shall conform to ASTM specification A307.

- Power driven nails shall be steel, especially formulated to produce high ductility and hardness and capable of being explosively driven through the medium to be attached.

- Welding electrodes and rods for manual welding shall conform to AWS Specification A5.1 860.

- Expanded metal lath shall be as indicated and shall be of the close mesh, heavy duty and rigid type.

- Nails shall be common or finishing of the proper sizes for the intended use and shall be of the best commercial standard.

- Stainless steel and anchor clips, bolts and plates shall be of configuration and sizes shown and shall conform to the best commercial standard as approved.

- Workmanship and finish shall be equal to the best practice of modern shops for the respective work. Exposed surfaces shall have the smooth finish; sharp and well defined lines. Section shall be well framed to shape and size with the sharp lines and angles; curved work shall be sprung evenly to curves. All necessary rivets, lags and brackets shall be provided so that the work can be assembled in a neat and substantial manner. Holes for bolts and screws shall be drilled. Fastenings shall be concealed where practicable. Thickness of metal and details of assembly and supports shall provide ample strength and stiffness. Joints exposed to the weather shall be formed to exclude worker. Metal work shall be provided with proper clearances. Works shall be fabricated and installed in a manner that will provide for expansion and contraction, prevent the shearing of bolts, screws and other fastening, insure rigidity and provide close fitting of sections.

- Inserts and sleeves. Inserts of suitable and approved type shall be furnished and installed where necessary for the support of piping, mechanical equipment or apparatus, or other work. Steel pipe sleeves of suitable types and size shall be provided where indicated and where required for all pipe passing through floors, roofs or walls.

- Anchors and bolts shall be provided where indicated and where necessary for fastening work in place. They shall be embedded in the concrete and masonry as the work progresses and shall be spaced about 61cm on centers, unless otherwise indicated or specified. Sizes, kinds and spacing of anchors not indicated or specified shall be necessary for their purposes. All anchor and anchor bolts in exterior walls and in area exposed to weather shall be zinc coated, all those in other location shall be coated heavily bituminous paint.

Structure’s subject to static loading.

- Holes fore bolts shall be drilled or sub-punched and reamed except that where the thickness of the material is not greater than the nominal diameter of the bolt plus 3mm, the holes may be punched full size.

Common bolts.

- Bolts transmitting shear shall be threaded to such a length that not more than one thread would be within the grip of the metal. The bolts shall be of such length that they will extend entirely through the nuts with the beveled end outside the nut. Bolt heads and nuts shall be drawn tight against the work with a suitable wrench not less than 38 cm long. Bolt heads shall be tapped with a hammer while the nut is being tightened.

Shop Painting

- All structural steel work, except zinc coated surfaces and steelwork to be embedded in concrete or mortar, shall be shop painted. Surfaces to be welded shall be not coated within 75mm of the weld, prior to welding. Surfaces shall thoroughly dry and clean when the paint is applied. No painting shall be done in wet weather except undercover; the temperature shall be above 45 degrees F but not over 90 degrees F. Paint shall be applied thoroughly. Surfaces that will be concealed or inaccessible after assembly shall be painted prior to assembly.

Cleaning

- Except as modified herein, surfaces shall be cleaned to bare metal by a suitable blasting process. Surfaces that maybe damaged by blasting shall be cleaned to bare metal by powered wire brushing or other mechanical means. Surface that will be enclosed from the weather and subject to exposure no more corrosive than an indoor atmosphere controlled for human comfort, maybe cleaned by wire brushing or other manual or mechanical means for removal of loose mill scale, rust, dirt and grease. Baring surfaces, including contact surfaces within friction type joints shall not be painted or galvanized but shall be coated with rust preventive coating applied, applied in the shop. The coating shall be removed just prior to field erection using a remover approved by the rust preventive manufacturer. The surfaces when assembled shall be free from rust, greases, dirt and other foreign matter.

Pre-treatment

1. Except as modified herein, immediately after cleaning surfaces shall be coated with coat of pre-treatment coating applied to a dry film thickness of 0.3 to 0.5 mil or be given a crystalline phosphate base coating shall be applied only to blast-cleaned bare metal surfaces.

Match marking

- Members and component part of structures shall be assembled and match marked prior to erection to ensure accurate assembly and adjustment of position on final erection. Painted assembly markings shall be removed from any surface to be welded or riveted. Scratch or notch marks shall be located in a manner that will not affect the strength of member or cause concentrations of stress.

Erection

1. General. Except as modified herein, erection shall be done in accordance with the applicable specifications and standards of the AISC “Manual of Steel Construction”. Erecting equipment shall be suitable for the work and shall be in first class condition. Where parts cannot be assembled or fitted properly as results of errors in fabrication or of deformation due to handling or transportation, such condition shall be reported immediately to the construction architect/engineer and his approval of the method correction obtained The correction shall be made in his presence. Bent or damaged parts shall be rejected. Steelwork shall drain properly. Pockets in structure exposed to the weather shall be filled with waterproof materials. Safety belts and lines shall be used by workers on high structures, unless safe working platforms or safety nets are provided.

Assembly.

- The frame of steel structure shall be carried up true as shown and all match markings shall be followed. Temporary bracing shall be used wherever necessary to support all loads to which the structure maybe subjected, including equipment and operation thereof and piles of materials. Such bracing shall be left in a place as long as maybe required for safety. The

various members forming parts of a completed frame after being assembled shall be aligned and adjusted accurately before being fastened. Fastening of splices of compression members shall be done after the abutting surfaces have been brought completely into contact. No riveting, welding or bolting shall be done until match of the structure has been stiffened and aligned properly. Bearing surfaces and surfaces, which will be in permanent contact, shall be cleaned before the members are assembled. As erection progress, the works shall be bolted or welded sufficiently to take care of all dead load, wind and erection stresses. Splices will be permitted only where indicated. Erection bolts used in welded construction maybe tightened securely and left in place, if removed, the holes shall be filled with plug welds.

Field Welding

Shall be as specified for shop fabrication of welded construction. Any shop paint on surfaces adjacent to joints to be field-welded shall be wire-brushed to reduce the paint film to a minimum.

Field Painting

All exposed surfaces of steelwork shall be shop painted. Surfaces where the shop coat of paint to be damaged shall be retouched using the same system as the original shop painting. Surfaces, which will be in contact after erection except when in contact with bolted and welded connections, shall be given one finish coat before erection. The cleaning, pre-treatment and priming of welds and the areas adjacent thereto shall be done promptly after the acceptance of the weld and shall be as specified under the shop painting.

B. FIRE ALARM SYSTEM

- Furnish and install a Fire Alarm system as manufactured by Edwards or approved equal as described in this specification and indicated in the drawings. The system is to be wired and installed in accordance and left in the first class operating conditions.
- Operation: At each stairway, exits and other locations shown in the plans, there shall be non-coded fire alarm station. At each location where shown, there shall be a bell or horn operating in any station and shall cause all sounding devices to operate continuously until the fire alarm station has been restored to normal. It shall also be possible for those in authority to transmit a test signal in any station. The station and sounding devices shall be connected to a control panel, which shall permit a small supervisory current to pass through the entire system. A trouble bell shall also be provided and shall sound continuously in the event of failure of the main power supply source or a ground fault at each installation wearing circuits.
- Equipment: Install where shown a flush non-coded manual fire alarm station. Flush station shall mount on standard outlet boxes with single gang cover.
- Install where shown on plans and under dome vibrating bell. Size and number of signals to be located so that they maybe heard by all occupants of the building.
- The Electrical Contractor shall provide and install smoke detectors, wiring and connection flow switches. The fire alarm panel shall be factory wired to accept this and any other devices specified herein or as shown on the drawings.
- Fire Extinguishers

  Furnish and install eight (8) units of fire extinguishers, brand Stallion, 10 lbs. Per unit, mounted at 1.2 high at locations specified by the Consultant/Architect, four (4) units at the first floor and four (4) units at the second floor.

DIGEST SPECIFICATION

1. Soil Poisoning	Mapecon/Chlordane Solution F-3 orF-5 or approved equivalent.
2. Wood Preservation	Cuprinol/Solignum or approvedequivalent.
3. Roofing Works	0.40mm thick Long-Span Roofing,Corrugated, Pre-painted

4. Concrete Works a. Portland Cement Island, Republic or any equivalentbrand but consistent

b. Rebars Structural grade conforming toBureau of Product Standard andASTM specifications
c. Tie wires Gauge 16 commercial G.I. wires

5. Masonry Works Non-load Bearing6" THK CHB, 4" THK CHB
6. Finishing Works a. Glazed and Vitrified tiles Vitrified or Ceramic Tiles for toilet wallsand floor, "Mariwasa, Fil-Hispano" orapproved equivalent.
b. Paints "Davies"/"Boysen" Quick-Dry, Latex,Red Lead Primer and Enamel Paintsor approved equivalent.

7. Plumbing Worksa. PPR PN16 (COLD) "Wavin, Thermovar, Bugatti" or approved equivalent with ISOstandard
b. PPR PN20 (HOT) "Wavin, Thermovar, Bugatti" orapproved equivalent with ISOstandard
c. G.I. Pipes "Mayer" Galvanized Iron, Gauge #40 approved equivalent
d. Drainage, Waste, Vent PVC pipes Polyvinyl Chloride for DWV Systemwith ISO Standard or approvedequivalent.
e. Water Closet "Saniware, Karat", 1.6 GPF RoundFront or approved equivalent.
f. Lavatory "Saniware Monica, Sarah" Wall-Hung Type Lavatory or approvedequivalent
g. Tissue Holder "Saniware, Sabrina" PorcelainCoated Tissue Holder or approvedequivalent.
h. Faucets "Price Pfister", Nickel-Plated, Plainor approved equivalent.
i. Floor & Roof drain Stainless Steel, beehive type with detachable stainless strainer.

8. Electrical Worksa. Wires Type as specified, "Columbia","Philflex", American wires& Cables"or approved equivalent.

b. Pipes & Fittings Rigid Steel Conduits (RSC) &Fittings or Intermediate MetalConduit (IMC) &Fiitings: "Nitchi" or approved equivalent.PVC Conduits (Thick-walled type) & Fittings: "Neltex, Emerald, Moldex" orapproved equivalent.
c. Wiring Devices "Panasonic" or approved equivalent. (Convenience Outlet/Switch) Convenience oultet shall be grounding type
d. Lighting Fixture Lamp: T5 "Philips, G.E or approved equivalent.
Ballast: Electronic type
Lampholder: Heavy duty type
e. Pinlight Housing: 6" dia. aluminum withmirrorized reflector"
Lamp: Compact fluorescent, PLtype
f. Panelboard Branch circuit protection: Bolt-ontype (20AT – 70AT) "GE"Westinghouse, "Fuji", Mitsubishi","Square-D" or approved equivalentMain protection: Molded case type(for 100AT and above), OR Bolt-ontype (for 30AT – 70AT) "GE"Westinghouse, "Fuji", Mitsubishi","Square-D"
Enclosure: Dead-front, Nema-1 (forindoor); Nema-3R (for outdoor);flush or surface-mounted with appropriate ground terminals
g. Junction Box 4 x 4 PVC with cover & screw
h. Utility Box 2 x 4 PVC with cover & screw
i. Pull box Size as required; Nema-3R or Ga.#16 with cover and appropriateknock-outs, painted (1 coat primer; 2coats gray paint)

9. Hardwares a. Lock set "Schlage, Alpha", or approvedequivalent. Lever type forClassroom doors and Toilet door forPerson with Disability (PWD)

b. Door Hinges “Stanley”, Loose pin, wrought steelbutton tip ball, or approvedequivalent.

10. Carpentry Worksa. Panel Doors Tanguile, Kiln Dried (1 ¾” thk.)
b. Flush Doors Hollow core (1 ¾” thk) with Two facemarine plywood, for toilet DoorsTanguile Kiln Dried (1 ¾” thk)
c. Door Jambs 2” x 6” (50mm x 150mm)Tanguile/Guijo/Yacal
d. Windows (Front) Clear Glass panel blades inJalouplus casing with transom(satin-finish) on2” x 6” Tanguile/Guijo sill.

e. Windows (Rear) For Multi-storey; Steel CasementWindows with ¼” thick clear glass
f. Chalkboards ¼” thk. Lawanit Paint Finish on 2”x2”Tanguile, Kiln Dried Studs

SECTION VII

DRAWINGS

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BILL OF QUANTITIES

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BIDDING FORMS

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Financial Bid Form

Date: _____, 2015
Project No.: _____

Dr. Cherry Mae L. Limbaco, CESO V
Schools Division Superintendent
Division of Misamis Oriental
A.Velez St. Cagayan de Oro City

Attention: Jean G. Veloso
Chairman, Bids and Awards Committee

Gentlemen and/or Ladies:

We, the undersigned, declare that:

a) We have examined and have no reservation to the Bidding Documents, including Bid Bulletin Numbers *[state numbers]*, for the Contract *[Insert name of Contract/Project]*;

b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, the General and Special Conditions of Contract, and the bidding documents accompanying this Bid;

The total price of our Bid, excluding any discount offered below is:
_____(Php _____)

The discounts offered and the methodology for their application are: *[insert informationе.g.,"No discount is being offered;" or "The amount of discount being offered by us is (state amount in words and in figures) to be deducted from the total price of our bid mentioned in this Financial Bid Form, the Bill of Quantities and/or the Program of Works. Therefore, the TOTAL PRICE of our bid less the discount is (state amount in words and in figures)"]*;

c) Our Bid shall be valid for a period of [*insert number]*calendar days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage or number]* percent of the Contract Price for the due performance of the Contract;

e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: *[insert information]*;

f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than our offers tendered in accordance with the Bidding Documents;

g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;

h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

i) We understand that you are not bound to accept the Lowest Evaluated Bid or any other Bid that you may receive.

Name of authorized signatory: _____
Designation/In the capacity of: _____
Signature of authorized signatory:_____

Duly authorized to sign the Bid for and on behalf of: _____
[Registered Company/Business Name of Bidder]
Address: _____
Telephone No.: _____
Telefax No.: _____
E-mail Address: _____

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region 10
Division of Misamis Oriental

Repair and Rehabilitation of School Buildings in Kimaya Elementary School, Magsaysay, Misamis Oriental I under CY 2015 Basic Educational Facilities Fund Batch 2
Contract No.: 2015-BEFF-08

CONTRACT

THIS CONTRACT, made and entered into this *[insert date]*day of *[insert month]*, *[insert year] by and* between the Department of Education, Regional Office of Region __, located at *[insert address]*,represented herein by its Regional Director,*[insert complete name of RD]*,hereinafter referred to as the "Owner"of the one part and *[insert registered business name of Contractor], represented herein by its [insert position/designation]*, *[insert complete name of Contractor's authorized representative]*, with office address at _____ , hereinafter referred to as the "Contractor" of the other part;

WHEREAS, the Ownerinvited bids for certain works stated in above Project consisting of *[insert number of lots]* school project sites and received bids from *[insert number of bidders]* bidders; the Owner opened, read and evaluated the bids of the *[insert number of bidders]* bidders; *[insert number of bids]*bids were receivedfor Lot ___;after the evaluation, the Owner post-qualified and declared the bid of the Contractor as the lowest calculated responsive bidfor said Lot;

WHEREAS, the Owner passed and approved a resolution to award in favor of _____, in the sum of PHILIPPINE PESOS _____ (PhP _____) only, hereinafter called the "Contract Price" with the following details:

Lot No.	Description of Works	Amount of Award/Contract Price (PhP)

NOW, THEREFORE, PREMISES CONSIDERED, the parties hereby agree as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract;

2. The following documents shall be part of this Contract [in accord with IRR Sec. 37.2.3.]:

   2.1. Bidding Documents issued by the Owner;
   2.2. Bid Bulletin(s) issued by the Owner;
   2.3. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents/statements submitted;
   2.4. Performance Security;
   2.5. Credit line issued by a commercial or universal bank, if applicable;
   2.6. Owner's Notice of Award of contract; and
   2.7. Construction schedule and S-curve, manpower utilization schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment, PERT/CPM for the herein infrastructure works; and other contract documents that may be required by existing laws, if applicable

3. The contract duration or completion period shall be _____ calendar days reckoned on the "Start Date" of the contract duration or completion period; The "Start Date" is seven (7) calendar days from receipt of the Notice to Proceed by the Constructor.

OWNER

CONTRACTOR'S WITNESS

CONTRACTOR

OWNER'S WITNESS

4. In consideration of the Contract Price mentioned herein to be paid by the Owner to the Contractor, the Contractor hereby covenants, to the Owner, to execute and complete such works and to remedy all defects therein in conformity in all respects with the provisions of this Contract;

5. The Owner hereby covenants to pay the Contractor in consideration of the execution and completion of such Works and the remedying of all defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by the Contract.

6. The Contract Price shall be paid to the Contractor through the Government disbursement procedures subject to the payment, retention money, and warranty provisions in the General Conditions of Contract, the Special Conditions of Contract, and the IRR of RA 9184;

7. The Contractor shall pay the Owner for liquidated damages (LD), and not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay. The Owner shall deduct the liquidated damages from payments or any money due or which may become due the Contractor under this Contract and/or collect such liquidated damages from the retention money or other securities posted by the Contractor whichever is convenient to the Owner. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this Contract, the Owner shall rescind this Contract, without prejudice to other courses of action and remedies open to the Owner;

8. The Contractor shall post a Warranty Security valid for one (1) year from the date of Certificate of Final Acceptance issued by the Owner, in any of the following amounts and forms:

5% of the Contract Price	Cash; or Letter of Credit issued by a Universal or Commercial Bank, if issued by a foreign bank, the LC shall be confirmed or authenticated by a Universal or Commercial Bank.
10% of the Contract Price	Bank Guarantee confirmed by a Universal or Commercial Bank
30% of the Contract Price	Surety Bond callable upon demand issued by the GSIS or any Surety or Insurance Company duly certified by the Insurance Commission.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws on the day and year first above written.

SIGNED, SEALED AND DELIVERED BY:

_____ _____

OWNER *CONTRACTOR*

SIGNED IN THE PRESENCE OF:

_____ _____

OWNER'S WITNESS *CONTRACTOR'S WITNESS*

Funds Available:

ANGELITA S. RANALAN, CPA
Accountant III

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

OWNER

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in _____, Philippines, this ___ day of _____, 2013, personally appeared:

	NAME	GOVERNMENT ISSUED IDENTIFICATIONS (Passport, Driver's License, SSS, GSIS, Philhealth…IDs) NUMBER	ISSUED ON	ISSUED AT
OWNER	_____	_____	_____	_____
CONTRACTOR	_____	_____	_____	_____

CONTRACTOR'S WITNESS

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

CONTRACTOR

The foregoing instrument is a CONTRACT consisting of _____ (__) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.

OWNER'S WITNESS

Statement Identifying Bidder's Single Largest Completed Contract Similar to the Contract to be Bid

Registered Business Name of Bidder: _____
Business Address : _____

Name of Contract/Location/Contract Completion Period in calendar days and **Date of Contract**	Owner's Name, Address, Telephone Numbers	Nature of Work	Contractor's Role		Amount of Award, amount at completion, actual contract duration	Date Awarded, Contract Effectivity Date, and Date completed
			Description	%		
Government						
Private						

Note: The bidder shall support this statement with the duly signed Notice to Award or Notice to Proceed; and the duly signed Owner's Certificate of Final Acceptance, or Certificate of Completion, or the Constructor's Performance Evaluation Summary (CPES) Final Rating, which must be satisfactory. In addition, the bidder may attach herewith the duly signed Contracts, Agreements, POs, or Job Orders.

Submitted by: _____
(Printed Name & signature)

Designation : _____
Date : _____

One of the technical documents required to be in the technical Component Envelope of a bidder is a statement indentifying the bidder's single largest completed contract which similar in nature and complexity to the contract to be bid. This statement will show that the value of the prospective bidder's largest single completed contract similar to the contract to be bid, adjusted to current prices using the NSO consumer price indices, must be at least fifty percent (50%) of the ABC to be bid: Provided, however, That contractors under Small A and B categories without similar experience on the contract to be bid **may be** allowed to bid if the cost of such contract is not more than fifty percent (50%) of the allowable range of contract cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.

Statement of All Ongoing Government and Private Construction Contracts and Contracts Awarded but not yet started

Registered Business Name of Bidder: _____
Business Address : _____

Name of Contract/Location/Project Cost and **Date of Contract**	Owner's Name, Address, Telephone Numbers	Nature of Work	Contractor's Role		a. Date Awarded b. Date Started c. Date of completion	% of Accomplishment		Value of Outstanding Works
			Description	%		Planned	Actual	
Government								
Private								

Note: The bidder shall support this statement with the duly signed Notices to Award or Notices to Proceed. In addition, the bidder may also attach herewith the duly signed Contracts, Agreements, POs, or Job Orders.

Submitted by: _____
(Printed Name & signature)

Designation : _____
Date : _____

One of the technical documents required to be in the technical Component Envelope of a prospective bidder is a list of all its ongoing contracts and contract awarded but not yet started.

In case of no ongoing contract, the bidder shall submit this duly signed form and indicate "No Ongoing Contracts" in this form preferably in the first column from the left.

Net Financial Contracting Capacity (NFCC) Form

A. Summary of the Contractor's assets and liabilities on the basis of the attached audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or its duly accredited and authorized institutions [BIR authorized collecting agent], for the preceding calendar/tax year which should not be earlier than two (2) years from the date of bid submission.

		Year 20__
1	Total Assets	
2	Current Assets	
3	Total Liabilities	
4	Current Liabilities	
5	Net Worth (1-3)	
6	Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = K (current assets – current liabilities) minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started.

NFCC = P _____

K = 10 for a contract duration of one year or less, 15 for more than one year up to two years and 20 for more than two years

Herewith attached is a true copy of the audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the preceding calendar/tax year which should not be earlier than two (2) years from the date of bid submission.

Submitted by:

_____
Registered Business Name of Contractor

_____
Name and signature of Authorized Representative

Date : _____

Encl.: as stated

Joint Venture Agreement Form

KNOW ALL MEN BY THESE PRESENTS:

This JOINT VENTURE AGREEMENT is entered into this ____ day of _____ 20___ by and between *(use "among" if more than two parties)* *[state registered business name]*, a *[corporation/partnership/sole proprietorship]* duly organized and existing in accordance with the laws of the Philippines, with principal office address at _____, represented in this act by its *[President/Chief Executive Officer/Proprietor/other designation]*, *[state name of official representative]*, hereinafter referred to as the FIRST PARTY;

-and-

[state registered business name], a *[corporation/partnership/sole proprietorship]* duly organized and existing in accordance with the laws of the Philippines, with principal office address at _____, represented in this act by its *[President/chief Executive Officer/Proprietor/other designation]*, *[state name of official representative]*, hereinafter referred to as the SECOND PARTY;

NOW, THEREFORE, the Parties hereby agree as follows:

The parties agree to join together their manpower, equipment, and other resources needed for the purpose of joining the public bidding for works stated hereunder, of the Department of Education Division of Misamis Oriental, and to undertake or perform the works if awarded the contract(s) in their capacity as a joint venture;

Name of Works/Project(s)	Approved Budget for the Contract (ABC)

The Parties agree to be jointly and severally responsible and liable for the entire assignment.

The Parties agree that [state name of officer], [President/Chief Executive Officer/Proprietor/other designation] of the [state registered business name], shall be the authorized Official Representative of the Joint Venture, and is granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Joint Venture in the bidding, and if contract(s) is/are awarded, in the execution and performance of the contracts inclusive of the acts to accept and sign the notice(s) of award and the contract(s), and to collect and receive payment(s) as fully and effectively the Joint Venture may do and if personally present.

[The following paragraph is mandatory to joint ventures consisting of domestic bidder(s) and foreign member(s)]:

The Parties agree to make the following contributions to the Joint Venture:

Name of Party	Contributions	Value in percentage (%) in the Joint Venture Resources
First Party		
Second Party		

The Parties agree that this Joint Venture Agreement shall remain in effect only for the above stated public bidding and works or project(s) until terminated by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Joint Venture Agreement on the day and year first above written.

FIRST PARTY: SECOND PARTY:

_____ _____

[State name and designation] [State name and designation]

SIGNED IN THE PRESENCE OF:

[Signature over printed name] [Signature over printed name]

_____ _____

[First Party's Witness] [Second Party's Witness]

REPUBLIC OF THE PHILIPPINES) S.S.
CITY OF _____)

ACKNOWLEDGMENT

BEFORE ME, a Notary Public in and for _____, _____, Philippines, this _____ day of _____, 20__, personally appeared:

	GOVERNMENT ISSUED IDENTIFICATIONS (Passport, Driver's License, SSS, GSIS, Philhealth… IDs)		
Name	Number	Issued on	Issued at
_____ (First Party)	_____	_____	_____
_____ (Second Party)	_____	_____	_____

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a JOINT VENTURE AGREEMENT consisting of _____ pages including this page on which this acknowledgement is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above written.

_____
NOTARY PUBLIC
Until December 31, 20__

Doc. No.: _____
Page No.: _____
Book No.: _____
Series of 20__

Bid Security Form (Bank Guarantee)

[Bidders should refer to Section III, BDS 18.1 if applicable]

WHEREAS, *[insert name of Bidder]* (hereinafter called the "Bidder") has submitted its bid dated *[insert date]*for the *[insert name of contract]* (hereinafter called the "Bid").

KNOW ALL MEN by these presents that We*[insert name of Bank]* of *[insert name of Country]* having our registered office at *[insert address]* (hereinafter called the "Bank" are bound unto *DEPARTMENT OF EDUCATION Regional Office of Region No. __*(hereinafter called the "Entity") in the sum of *[insert amount in words and in figures]* for which payment well and truly to be made to the said Entity; the Bank binds itself, its successors and assigns by these presents to this Guarantee.

SEALED with the Common Seal of the said Bank this _____ day of ____ 20__

THE CONDITIONS of this obligation are:

1. If the Bidder:
   - (a) withdraws its/his/her Bid during the period of bid validity specified in its Financial Bid Form; or
   - (b) does not accept the correction of arithmetical errors of its bid price in accordance with the Instructions to Bidder; or
   - (c) fails to submit, within the prescribed period, any of these requirements, i.e., Tax Clearance per E.O. 398 s. of 2005, latest Income and Business tax returns, the Certificate of PhilGEPS Registration, appropriate licenses and permits required by law or the bidding documents, or a finding against the veracity of said documents; or

2. If the Bidder commits or committed any of the following acts:
   - (a) submission of eligibility requirements containing false information or falsified documents; or
   - (b) submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding; or
   - (c) allowing the use of one's name, or using the name of another for purposes of public bidding; or
   - (d) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid; or
   - (e) refusal or failure to post the required performance security within the prescribed time; or
   - (f) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification; or
   - (g) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor; or
   - (h) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or
   - (i) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons; or

3. If the Bidder having been notified of the acceptance of its bid by the Procuring Entity during the period of bid validity:
   - (a) fails or refuses to execute the Contract in accordance with the Instructions to Bidders, if required; or
   - (b) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders.

We undertake to pay to the Entity up to the above amount upon receipt of its first written demand, without the Entity having to substantiate its demand, provided that in its demand the Entity will note that the amount claimed by

the Entity is due to the Entity owing to the occurrence of one or both of the two (2) conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date *(insert no. of days)* calendar days after the deadline for submission of Bids as such deadline is stated in the Instructions to Bidders or as it may be extended by the Entity, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE : _____ SIGNATURE OF THE BANK _____

SEAL _____

WITNESS : _____

_____
(Signature, Name and Address)

Bid Security Form (Irrevocable Letter of Credit)

[Bidders should refer to Section III, BDS 18.1 if applicable]

Place and Date of Issue: *[Insert place and date]*

Issued to: The Department of Education
Division of Misamis Oriental
A.Velez Street, Cagayan de Oro City

Dear Sir/Madam:

WHEREAS, ***[insert registered business name of Bidder]*** (hereinafter called the "Bidder") intends to submitits bid(s) for the public bidding of your***[insert name of contract/project]***, submission and opening of bid(s) shall be conducted on ***[insert date of bid submission and opening]*** *as indicated in your bidding documents for the contract/project;*

WHEREAS, it has been stipulated by you in your bidding documents that the Bidder shall furnish you with an Irrevocable Letter of Creditissued by a recognized bank for the sum specified therein as bid security;

In consideration of the above-mentioned "Bidder" and its/his/her bid(s), we, hereinafter called the "Bank," hereby establish our Irrevocable Letter of Credit No. _____, in favor of the herein mentioned Department of Education Division of Misamis Oriental, up to the aggregate amount of ***[Insert amount in words and in figures]***,available and payable by us in whole amount to said Department of Education upon your presentation to this "Bank" of:

1. Your first written demand, duly signed by your Schools Division Superintendent or your Bids and Awards Committee Chairperson, without the necessity on your part to substantiate your demand, provided that in your demand you will note that total amount of the bid security claimed by the Department of Education, Division of Misamis Oriental is due to said Department of Education owing to the occurrence of one or any of the following conditions:

   I. If the Bidder:

      (a) withdraws his Bid during the period of bid validity specified in its Financial Bid Form; or

      (b) does not accept the correction of arithmetical errors of its bid price in accordance with the Instructions to Bidder; or

      (c) fails to submit, within the prescribed period, any of these requirements, i.e., Tax Clearance per E.O. 398 s. of 2005, latest Income and Business tax returns, the Certificate of PhilGEPS Registration, appropriate licenses and permits required by law or the bidding documents, or a finding against the veracity of any of said documents; or

   II. If the Bidder commits or committed any of the following acts:

      (a) submission of eligibility requirements containing false information or falsified documents; or

      (b) submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding; or

      (c) allowing the use of one's name, or using the name of another for purposes of public bidding; or

      (d) withdrawal of a bid, or refusal to accept an award or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid; or

      (e) refusal or failure to post the required performance security within the prescribed time; or

(f) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification; or

(g) any documented attempt by a bidder to unduly influence the outcome of the bidding in its/his/her favor; or

(h) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or

(i) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.

III. If the Bidder having been notified of the acceptance of its bid by the Procuring Entity during the period of bid validity:

(a) fails or refuses to execute the Contract in accordance with the Instructions to Bidders, if required; or

(b) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders.

This Irrevocable Letter of Credit will remain in force up to and including the date *(insert no. of days)* calendar days after the deadline for submission of Bids stated in the Bidding Documents or as said deadline is stated in the Instructions to Bidders or as it may be extended by the Department of Education herein mentioned, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Irrevocable Letter of Credit should reach the Bank not later than the above date.

DATE : _____ SIGNATURE OF THE BANK _____

SEAL _____

WITNESS :

_____

(Signature, Name and Address)

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.
x----------x

BID SECURING DECLARATION

Project No.: *[Insert project number]*
Name of the Project: *[Insert name of project]*

To: Dr. Cherry Mae L. Limbaco, CESO V
Schools Division of Misamis Oriental
AVelez St.,Cagayan de Oro City 9000

Attention:

Jean G. Veloso
Chairperson
Bids and Awards Committee (BAC)

I/We[1], the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.

2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake. *[Revised thru GPPB Res. 15-2014 dated June 20, 2014]*

3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:

   (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;

   (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

   (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid, and I/we have furnished the performance security and signed the Contract.

[1]*Select one and delete the other. Adopt same instruction for similar terms throughout the document.*
[2]*Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.*

-proceed to next page for continuation of the Bid Securing Declaration-

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month] [year]* at *[place of execution]*.

[Insert NAME OF BIDDER'S

AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

SUBSCRIBED AND SWORN to before me this __ day of *[month] [year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of *[month] [year].*

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued], [place issued]*
IBP No. __, *[date issued], [place issued]*

Doc. No. ____
Page No. ____
Book No. ____
Series of ____.

Contractor's Organizational Chart for the Contract

The Bidder shall submit its Organizational Chart that it intends to use to perform the works if awarded the contract(s). The Bidder shall indicate in the chart the names of the Project Manager, Project Engineer, Structural Engineer, Materials Engineer, Foremen, and other key personnel necessary to perform the works.

Attach the required Proposed Organizational Chart for the Contract as stated above

Submitted by : *[Insert registered business name of bidder]*

: _____
(Signature over printed of Contractor's authorized representative)

Designation : _____

Date : _____

1. This organization chart should represent the "Contractor's Organization" required to perform the contract(s) or works to be bid if awarded the same, and not the organizational chart of the entire firm.

2. Each of the nominated project manager/engineers/other key personnel shall comply with and submit the "Bio-data" and the "List and Qualification of Key Personnel Proposed to be Assigned to the Contract" using the forms provided in Section IX, Bidding Forms.

3. All ofthese are required to be in the Technical Document envelope of the Bidder.

List and Qualification of Key Personnel Proposed to be Assigned to the Contract(s)

Business Name of Bidder : _____
Business Address : _____

	Project Manager	Project Engineer	Materials Engineer	Foreman/Foremen	Construction Safety and Health Personnel	*[Other key personnel deemed required by the Bidder]*
1. Name						
2. Address						
3. Date of Birth						
4. Employed since						
5. Experience						
6. Previous Employment						
7. Highest Education						
8. Valid PRC License No.						

Note: Attach individual "Bio Data" of all the above-named engineers and personnel; and copies of the valid PRC Licenses of those who are engineers or professionals.

Submitted by: _____
(Printed Name & signature of bidder's authorized representative)

Designation: _____
Date : _____

One of the technical documents required to be in the technical Component Envelope of the bidder is a list of bidder/contractor's key personnel, (viz, Project Manager, Project Engineer, Materials Engineer, and Foremen) to be assigned to the contract(s) to be bid in case of award, with their complete qualification and experience data.

Bio Data

The Bidder shall attach the "Bio Data" of each of the project manager, project engineer, materials engineer, foremen, and other key personnel named in its "Contractor's Organizational Chart for the Contract."

Project Manager/Project Engineer/Materials Engineer/ Other Key Personnel *[select one and delete the others]*

1. Name : _____
2. Date of Birth : _____
3. Nationality : _____
4. Education and Degree Attained : _____
5. Specialization : _____
6. Valid License/Registration No. : _____
7. Length of Service with the
8. Bidder-Contractor : _____
9. Years of Experience : _____
10. Previous Employers:

Name and Address of Previous Employers	Length of Service
_____	___ years, from _____ to _____
_____	___ years, from _____ to _____
_____	___ years, from _____ to _____

_____

[Signature over printed name of Project Manager/Project Engineer/ Materials Engineer/Key Personnel-select one and delete the others]

Date: _____, 20____

List of Equipment, Owned or Leased and/or under Purchase Agreements, Pledged to the Proposed Contract

Registered Business Name of Bidder: _____
Business Address : _____
_____

Description	Model/Year	Capacity / Performance / Size	Plate No.	Motor No. / Body No.	Location	Condition	Proof of Ownership / Lessor or Vendor
A. Owned							
i.							
ii.							
iii.							
iv.							
B. Leased							
i.							
ii.							
iii.							
iv.							
C. Under Purchase Agreements							
i.							
ii.							
iii.							
iv.							
v.							

List of minimum equipment required for the project:

Submitted by : _____
(Printed Name and Signature of bidder's authorized representative)
Designation : _____
Date : _____

One of the requirements from the bidder to be included in its Technical Envelope is the list of its equipment units pledged for the contract to be bid, which are owned (supported by proof/s of ownership), leased, and/or under purchase agreements (with corresponding engine numbers, chassis numbers and/or serial numbers), supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project.

Omnibus Sworn Statement

Republic of the Philippines)
City/Municipality of _____) S.S.

A F F I D A V I T

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. ***Select one, delete the other:***

   If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

   If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. ***Select one, delete the other:***

   If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

   If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. ***Select one, delete the rest:***

   If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

   If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

   If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

a) Carefully examine all of the Bidding Documents;

b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of ___, 20__ at _____, Philippines.

_____
Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this _____ day of _____ 20__ in _____, Philippines. Affiance exhibiting to me his/her (passport, driver's license, Professional Regulations Commission ID, NBI clearance, police clearance, postal ID, voter's ID, Barangay certification, GSIS e-card, SSS card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, or seaman's book) No. _____ issued on _____, 20___ at _____.

_____
Notary Public
Until December 31, 20____

Doc. No.: _____
Book No.: _____
Page No. : _____
Series of : _____

Manpower Utilization Schedule

Manpower Category	Months			
	1	2	3	4
Contractor's name:	Name of the Procuring Entity:		Contract/Project Name:	

Submitted by : _____
(Signature over printed of Contractor's authorized representative)
Designation : _____
Date : _____

Construction Schedule and S-Curve

Procuring Entity :
Contract/Project : _____
Location : _____

Item No.	Item Description	Month 1				Month 2				Month 3				Month 4			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4

Submitted by : _____
(Signature over printed name of Contractor's authorized representative)
Designation : _____
Date : _____
Contractor : (insert registered business name)

Outline: Narrative Description of Construction Methods

Procuring Entity: _____
Contract : _____
Location : _____

OUTLINE: NARRATIVE DESCRIPTION OF CONSTRUCTION METHODS

1.0 INTRODUCTION

Refer to Bidding, etc.

2.0 BRIEF DESCRIPTION OF CONTRACT WORKS

State general features of contract works. Use tables as necessary.

3.0 CONSTRUCTION METHODS AND PROCEDURES

3.1 Methodology or General Approach

State general approach in construction in terms of use of equipment-intensive or labor-based methods, any special technique(s), method(s) or procedure(s) to ensure completion on time and quality of construction financing the project, etc.

3.2 Program of Work

CPM, Progress Bar Schedule and Development Schedules submitted.

3.3 Financial Program

Cash flow schedules, provision for working capital, schedule of receipts, etc.

Submitted by : _____
(Printed Name and Signature of Contractor's Representative)
Designation : _____
Date : _____
Contractor : ___(insert registered business name)

Equipment Utilization Schedule

/Equipment/Category	Months			
	1	2	3	4
Contractor's name:	Name of the Procuring Entity:		Contract/Project Name:	

Submitted by : _____
(Printed Name and Signature of Contractor's Representative)
Designation : _____
Date : _____

Materials Delivery/Utilization Schedule

Materials Description, Size, and Quantity	Month 1				Month 2				Month 3				Month 4			
	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4

Submitted by:

Name and Signature : _____
Position/Designation : _____
Date : _____